

EQUIPMENT NEEDS ASSESSMENT APPLICATION
Fall 2019

Name of Person Submitting Request:	Melinda Foglq
Program or Service Area:	Theatre Arts
Division:	Humanities
Date of Last Program Efficacy:	2018
What rating was given?	Continuation
Equipment Requested	4 Quantity - Festnight Office Steel Locker Cabinet with 2 Doors Gray 35.4" x 15.7" x 70.9"
Amount Requested:	\$343x4 = \$1,372
Strategic Initiatives Addressed:	2. Promote Student Success 6. Provide Exceptional Facilities
Needs Assessment Resources (includes Strategic Initiatives):	https://www.valleycollege.edu/about-sbvc/campus-committees/academic-senate/program-review/needs-assessment.php

NOTE: To facilitate ranking by the committee, submit separate requests for each item; however, multiple items can be submitted as one request if it is required that the equipment is packaged together.

Replacement ☐ Additional ☐

Are there alternative funding sources? (for example, Department, Budget, Perkins, Grants, etc.)

Yes ☐ NO ☐ X

If yes, what are they? _____

1. Provide a rationale for your request. (Explain, in detail, the need for this equipment.)

The SBVC Auditorium hosts on campus and off campus groups for a variety of gatherings, including performances, guest lectures, meetings, and graduations. Those who use the Auditorium need an appropriate and safe place to hang their costumes/clothing and store personal effects.

2. Indicate how the content of the department/program's latest Efficacy Report and/or current EMP supports this request and how the request is tied to program planning. (*Directly reference the relevant information from your latest Efficacy Report and/or current EMP in your discussion.*)

The Theatre Arts Department produces two full length mainstage productions each year, and those productions are entered into the Kennedy Center American College Theatre Festival and the Inland Theatre League Awards. We strive to offer superior training and to produce high quality productions. Costumers, Wardrobe Crew, and Actors must learn to handle and store costumes in a professional manner. Students need to be able to hang costumes and store hats, shoes, and accessories properly and safely between performances.

3. Indicate any additional information you want the committee to consider (*for example, regulatory information, compliance, updated efficiency, student success data, planning, etc.*).

This is a safety issue. It is not safe to have groups of people working in tight cluttered spaces, often with lights off during presentations and/or productions.

4. Indicate any related costs (including any ongoing maintenance or updates) and department/program's plans to support those costs.

NA

5. What are the consequences of not funding this equipment?

Without the lockers, students and guests will continue to pile costumes and personal apparel on the floor and counters or attempt to hang them on doors or overhead pipes. Irreplaceable costume pieces and personal items will continue to go missing or get ruined in the shuffle of students and groups using the Auditorium.